



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

November 5, 2019

Richard Grubb and Associates, Inc.
259 Prospect Plains Road
Bldg. D
Cranbury, NJ 08512

Dear Alice Domm:

The annual review of your Disadvantaged Business Enterprise (DBE) certification has been approved by the North Carolina Department of Transportation.

In order to remain an eligible DBE firm, you will be required to submit a declaration of no change to this office by your anniversary date of **October 31, 2020**.

Failure to submit the declaration with appropriate supporting documentation on an annual basis will result in removal of your firm's DBE certification. The declaration will attest to the fact that no changes have occurred affecting your status as a Disadvantaged Business Enterprise, and that your personal net-worth has not exceeded \$1.32 million as required by federal regulations for economically disadvantaged individuals.

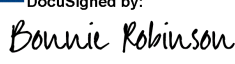
Should you experience any changes in ownership, management responsibility, specialty, address, email address, and/or telephone numbers, you are required to notify this office in writing within thirty (30) days of the change. Failure to inform this office of a change may result in removal of your firm's DBE certification status.

Please note that DBE certification status is not considered pre-qualification to bid, or approval to perform work for the Department of Transportation. To become pre-qualified to bid on Department of Transportation projects, or to be approved as a subcontractor, please email prequal@ncdot.gov.

As a certified firm, you are now eligible to receive supportive services through our Business Opportunity and Workforce Development (BOWD) Unit. For more information regarding supportive services, please contact our BOWD Unit at BOWD@ncdot.gov or at 919-508-1885.

Thank you for participating in the Disadvantaged Business Enterprise program. If you have any questions, please call my direct line (919) 508-1934.

Sincerely,

DocuSigned by:

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Bonnie Robinson
DBE Certification Officer
Vendor Number: 110999

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
OFFICE OF CIVIL RIGHTS
1511 MAIL SERVICE CENTER
RALEIGH, NC 27699-1511

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104 FAYETTEVILLE STREET
RALEIGH, NC 27601

Website: www.ncdot.gov